

March 10, 2020

Dear Valued Stepping Stone School Families:

This will serve as a follow-up to our February 27<sup>th</sup> letter regarding the Coronavirus. The safety of our children, families and employees is our top priority every day at Stepping Stone School. While numerous health and safety procedures are followed daily, we want you to know that we are taking additional **proactive** precautions to ensure that all stay healthy during this time of heightened concern.

Below are the steps that Stepping Stone School has been taking and will continue to take, as well as some additional steps moving forward:

- We will not allow children, nor employees to attend school with a fever, until they are fever free for 24 hours without taking medication and using an oral thermometer to determine their fever.
- Children and employees are thoroughly washing their hands multiple times per day, beyond the usual intervals.
- We have distributed bottles of hand sanitizer throughout our campuses for use as people enter and exit our buildings.
- On top of the regular nightly thorough cleaning of each campus, our campus administrators and employees will be disinfecting all “high traffic” areas, such as toys, manipulatives, iPads, computers, sleeping mats, diaper changing areas, phones, door knobs, table tops, counter tops, sinks, etc. multiple times per day.
- We are also deploying our MAP (Motivation and Performance) inspectors throughout all campuses to ensure that all of the above procedures are being strictly followed daily.
- We will continue to provide updates as warranted.

Our teachers are continuously trained on the best practices for health and hygiene and the provision of a calm and secure environment for all of our children.

I have attached the proper handwashing procedures once again since this is of vital importance in controlling the spread of the virus. We will continue to monitor the Coronavirus updates and will respond based on the advice of our governments, public health authorities and medical professionals.

Sincerely,



Rhonda Paver, M.A.

Owner and Executive Director

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